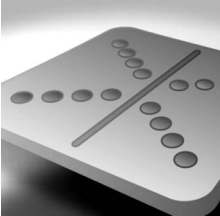




Software Deployment Risk Matrix



Customer NA



DOCUMENT CONTROL

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14 th February 2017	0.1	Internal review
15 th February 2017	1.0	Customer release
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Document Overview

This document has been created as a guide to help clients understand the “risk” of the deployment of a new software release.

The document will detail the main areas where enhancements have been made to the applications and the level of risk associated to deploying the new release.

What is Risk?

Risk is defined as the possibility of suffering a loss. Risk in itself is not bad. Risk is essential to progress and failure is often a key part of learning. Managing risk is a key part of success.

When deploying a new software release, the risks can be broken down into different types

1. Risk to existing data integrity - will there be any impact on data currently held in the application?
2. Risk to new data integrity - will there be any impact on any new data uploaded into the application?
3. Risk to existing functionality - will there be an impact on how the existing functionality works?
4. Risk To User - will there be any changes to current working practices for the users

Levels of Risk

The purpose of the following table is to explain:-

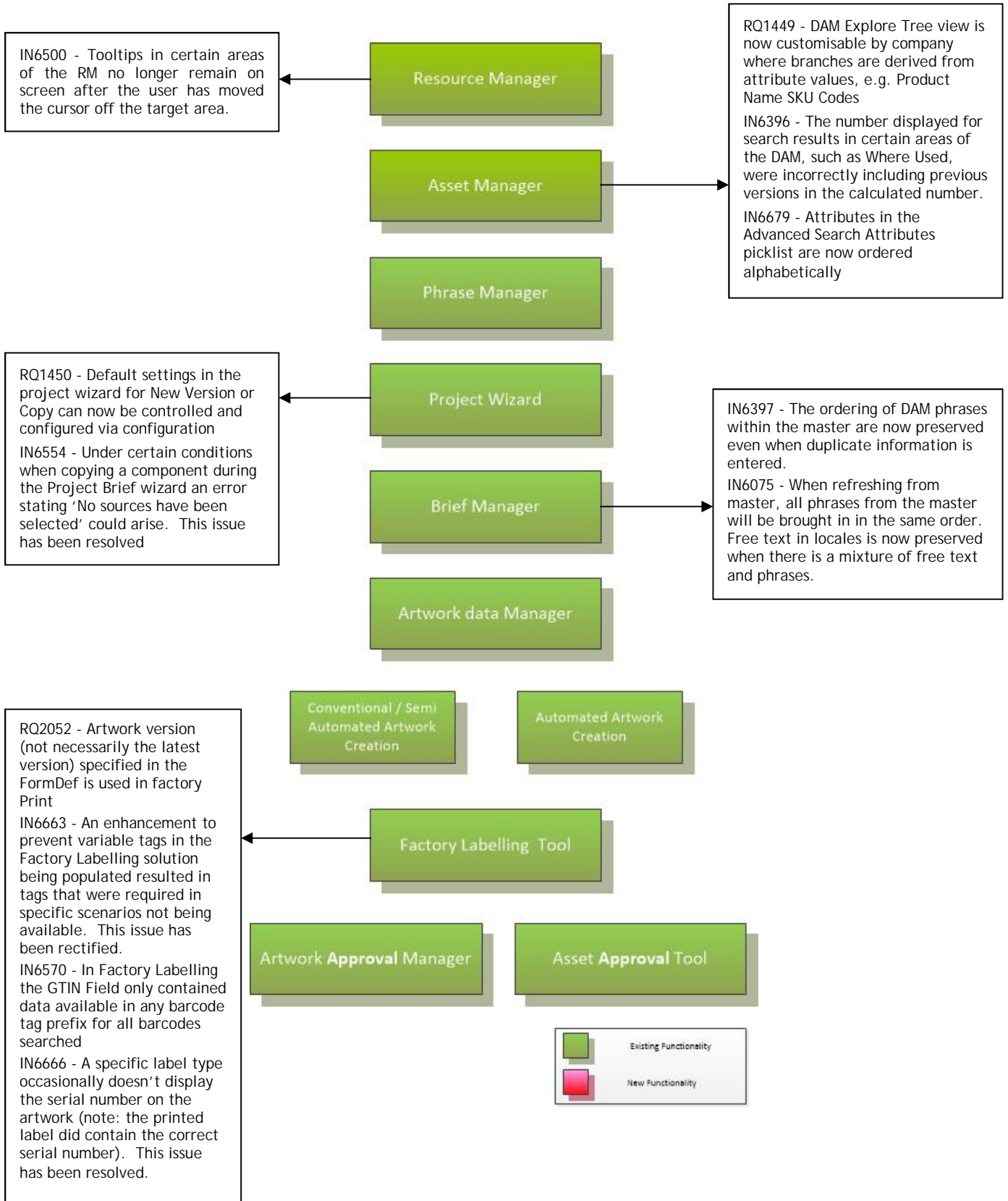
1. How Kallik categorise the level of risk
2. What supplementary action would be required
3. What level of risk is associated to the release. This is shown in detail

Risk Categorisation

Indicator	Risk level	Description	Supplementary
i	None	No risk to release	No impact to user
	Low	A low level of risk.	Risk addressed by <ul style="list-style-type: none"> · Issue of updated user documentation. No change to current working practices
	Medium	A medium level of risk	Risk addressed by <ul style="list-style-type: none"> · Issue of updated user documentation. · Client Education needed on new feature. No change to current working practice
	High	High level of risk to the release	Risk addressed by <ul style="list-style-type: none"> · Creation of new User documentation. · User training required before application can be used in production. Changes required to current working practice

Annex 1 – Key Changes for Release 5.3.11

AMS 360 Functionality



Risk Assessment for Release 5.3.11

Kallik Reference #	Test Case Reference #	Description	Linked to Functionality	Risk to existing Data Integrity	Risk to new Data Integrity	Risk to existing functionality	Risk To User	Contingency
RQ2052	TC3661, TC3482	Artwork version (not necessarily the latest version) specified in the FormDef is used in factory Print	FL	i	l	l	l	Documentation provided
RQ1449	TC3660, TC3662, TC3663, TC3664, TC0697, TC1338	DAM Explore Tree view is now customisable by company where branches are derived from attribute values, e.g. Product Name SKU Codes	DAM	i	i	i	i	No contingency required
RQ1450	TC3652, TC3406, TC3408, TC1570, TC1590, TC1591, TC1592, TC1770, TC1771, TC1772	Default settings in the project wizard for New Version or Copy can now be controlled and configured via configuration	PW	i	i	i	i	No contingency required
IN5895, nService 8040	TC2677	New Assets report now includes a check box to include Version 1 of an asset	BI	i	i	i	i	No contingency required
IN6664, nService 9573	TC2445	When running the Approved Artwork report, certain scenarios resulted in an Approved Date being retrieved without an associated timestamp, this resulted in timezones behind GMT potentially reporting the previous day against an approved artwork. This issue has been resolved.	BI	i	i	i	i	No contingency required
IN6397,	TC3653, TC3655	The ordering of DAM phrases within the	BM	i	i	i	i	No contingency

nService 9115		master are now preserved even when duplicate information is entered.						required
IN6075, nService 8404/9072	TC3653, TC3655	When refreshing from master, all phrases from the master will be brought in in the same order. Free text in locales is now preserved when there is a mixture of free text and phrases.	BM	i	i	i	i	No contingency required
IN6500, nService 9370	TC0896	Tooltips in certain areas of the RM no longer remain on screen after the user has moved the cursor off the target area.	RM	i	i	i	i	No contingency required
IN6663, nService 9656	TC3001, TC3010, TC3016, TC3052, TC3017, TC3042, TC3028, TC3020, TC3021, TC3025, TC3026, TC3022, TC3027	An enhancement to prevent variable tags in the Factory Labelling solution being populated resulted in tags that were required in specific scenarios not being available. This issue has been rectified.	FL	i	i	i	i	No contingency required
IN6396, nService 9068	TC1427, TC2148	The number displayed for search results in certain areas of the DAM, such as Where Used, were incorrectly including previous versions in the calculated number. This has been resolved.	DAM	i	i	i	i	No contingency required
IN6610, nService 9478	TC3441, TC3442, TC2186, TC2402, TC3491, TC1418, TC1420	A potential issue with Service Integrator plugins not correctly handling and cascading error conditions correctly has been rectified.	SI	i	i	i	i	No contingency required
IN6570, nService	TC3001, TC3569	In Factory Labelling the GTIN Field only contained data available in any barcode tag	FL	i	i	i	i	No contingency required

9470		prefix for all barcodes searched, e.g. GTIN1, GTIN2, BC_128, etc. The tags would be added to the field resulting in (01)(21), etc being displayed on the label.						
IN6666, nService 9639	TC3042	A specific label type occasionally doesn't display the serial number on the artwork (note: the printed label did contain the correct serial number). This issue has been resolved.	FL	i	i	i	i	No contingency required
IN6679, nService 9648	TC0777	Attributes in the Advanced Search Attributes picklist are now ordered alphabetically	DAM	i	i	i	i	No contingency required
IN6686, 9675	NA	Error when running Component Status Report has been fixed	BI	i	i	i	i	No contingency required
IN6681, nService 9646	NA	Access to the translation reports has been restricted to users with the canViewTranslationStatus role	BI	i	i	i	i	No contingency required
IN6554, nService 9384	TC1016, TC1442, TC1620, TC1807	Under certain conditions when copying a component during the Project Brief wizard an error stating 'No sources have been selected' could arise. This issue has been resolved	PW	i	i	i	i	No contingency required

Appendix

Note: Additional changes are low risk and require no customer testing.